

E.P.I.D.E.M.E.K. Board Member Application & Information Packet

Empowerment • Prevention • Intervention • Development • Education • Mentorship • Engagement
• Knowledge

Website: www.epidemek.com

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Board Member Role & Responsibilities

Mission Support:

Board members are the strategic backbone of **E.P.I.D.E.M.E.K.**, committed to advancing our mission of providing **education, sustainable housing, and resource linkage** for restored citizens. We seek values-aligned individuals who bring **wisdom, integrity, lived or professional experience**, and a **heart for justice**.

Core Responsibilities

- **Governance & Oversight:** Ensure legal and ethical integrity, financial accountability, and alignment with mission.
- **Strategic Planning:** Help set goals, monitor progress, and assess organizational impact.
- **Financial Stewardship:** Review budgets and support sustainability through oversight and fundraising.
- **Fundraising & Outreach:** Make a personal gift and help attract donors, partners, and supporters.
- **Public Representation:** Promote and represent E.P.I.D.E.M.E.K. within the community.
- **Engagement:** Attend quarterly board meetings and actively serve on at least one committee.

Desired Qualifications

- Experience in **housing, reentry, social justice, or nonprofit leadership**
- Background in **finance, law, real estate, or grant writing**
- **Community credibility** and a willingness to serve as an advocate
- **Lived experience** with the justice system is highly valued
- Capacity to contribute **time, talent, or treasure** to advance the mission

Term & Commitment

- **Term Length:** 2 years (renewable)
- **Time Commitment:** 4–6 hours/month on average
- **Financial Expectation:** Annual give/get (flexible based on capacity)

Position Descriptions

Chairperson: Provides leadership to the board, facilitates meetings, ensures governance best practices, and serves as the primary liaison with the Executive Director.

Vice Chair: Supports the Chairperson, may lead a committee, and ensures continuity of leadership in the Chair's absence.

Treasurer: Oversees financial accountability, presents the budget and reports, and chairs the finance committee.

Member-at-Large: Offers general support and expertise; may lead or serve on committees or take on special projects.

Committee-Only Member: Serves in an advisory or project-specific capacity without full board voting responsibilities.

Board Member Application

Full Name: _____

Phone: _____

Email: _____

Mailing Address: _____

Occupation/Employer: _____

Professional Background (briefly):

Why are you interested in serving on the Board of E.P.I.D.E.M.E.K.?

What skills, experiences, or networks would you bring to this role?

Are you affiliated with any organizations, community groups, or networks that align with our mission?

☐ Yes ☐ No

If yes, please list: _____

Are you willing to commit the time and resources required to serve as an active board member?

☐ Yes ☐ No

Please indicate which of the following board positions you are most interested in:

- ☐ Chairperson
- ☐ Vice Chair
- ☐ Treasurer
- ☐ Member-at-Large
- ☐ Committee Participation Only

References (optional):

1. Name: _____ | Phone: _____
2. Name: _____ | Phone: _____

Signature: _____

Date: _____

Conflict of Interest & Confidentiality Statement

I understand that as a board member of **E.P.I.D.E.M.E.K.**, I have a **duty of loyalty and confidentiality** to the organization. I will disclose any conflicts of interest and abstain from any decision where such a conflict exists. I agree not to share confidential information obtained through my board service without proper authorization.

Signature: _____

Date: _____